

How to Update Digital Profile

User Manual



Accessing Your Digital Profile

Tap or Scan Your NFC Card

To access your profile , tap your NFC card or scan the provided QR code by phone.

(You can bookmark the link on your desktop or phone for future access.)



Login

- 1
- Click the Login button in the top right corner to go to the login page.
- 2

3

- Enter your phone number and password.
- Press Login to access your account.



Update Your Information

Once logged in, follow these steps to edit your information:



2

Click the "Edit Profile" button to go to the "Update Information" page.

Update Information:

Profile Image: Upload a square-shaped logo (recommended size: max 500px for best clarity).

Name, Bio, Phone, Address etc.: Update/Edit these fields as needed.





Additional Information



To add more fields, click the "Add another field" button and input your desired title and value.



Click "Add Link" to include your social media links.



Use the drag-and-drop function (via the three-line icon) to reorder your information.



Click "Update Profile" to save any updates.



View Your Statistics

To check your profile's statistics, including virtual card performance, total visitors, today's visitors, unique visitors, and the devices used to access your profile:



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Click the profile icon in the top right corner. Click the "Statistics" option from the dropdown menu.

View your profile report



Manage Your Account

- Open the "User Information" section for manage your account
- 2 For added security, you can change your password in the Security section.



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